TOWN OF COLLIERVILLE
Traffic Impact Analysis (TIA) Requirements

Planning Division
500 Poplar View Pkwy
Collierville, TN 38017

Telephone: (901) 457-2360
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Project Name:	**Development Application Type Associated with the TIA (check all that may apply):** ❑ Planned Development (PD)(new) ❑ Planned Development (PD)(major amendment to existing PD) ❑ Rezoning ❑ Preliminary Site Plan ❑ Final Site Plan ❑ Conditional Use Permit (CUP) ❑ Preliminary Subdivision Plat ❑ Final Subdivision Plat (Minor) with a new developable lot being created ❑ Other:
Date of Methodology Meeting:	

Consulting Engineer Contact Information (preparer of TIA):	**Property Owner/Developer Contact Information:**
Contact Name:	Contact Name:
Business Name:	Business Name:
Street Address:	Street Address:
City: State: Zip:	City: State: Zip:
Desk: Fax:	Desk: Fax:
Cell: Email:	Cell: Email:

Applicability: A TIA is required for the following application types to assess the impact that the proposed development or land use classification would have upon local road systems. This requirement may be waived by the Town Engineer.

1. Preliminary Site Plan Application;
2. Final Site Plan Application;
3. Conditional Use Permit;
4. Planned Development (new or major amendment to existing) Application;
5. Rezoning Application;
6. Final Subdivision Plat (Minor) with a new developable lot being created;
7. Preliminary Subdivision Plat; and
8. Any other type development application where, in the opinion of the Town Engineer, a TIA is needed before permits can be issued or a Development Agreement executed by the Town.

If you have questions as to whether or not a TIA is required, schedule a Preapplication Conference at 457-2360 or contact the Town Engineer directly at 457-2340.

Role of Methodology Meeting: Prior to preparation of a TIA beyond trip generation rates the preparer should hold a methodology meeting with the Town Engineer (see page 2 for the types of analysis that could be requested). The Town Engineer will determine the limits and extent of the analysis based on the proposed scope of the project and the existing conditions. Following the meeting with the Town Engineer to determine the methodology and scope, the analysis may be prepared and submitted with the development application for review. Additional analysis may be requested after review of the analysis if determined to be warranted by the Town Engineer. Failure to hold a methodology meeting with the Town Engineer to decide the methodology and scope and/or failure to provide proper traffic information will constitute an insufficient development application and cause delays.

Role of this Form: For any level of analysis needed beyond vehicle trip generation, this form shall be completed at the traffic methodology meeting with the Town Engineer and a copy (both pages) provided with the submission of the completed TIA to the Town for review.

Revised 1/19/22

Scope of the TIA:

- ❑ At a minimum, all TIAs shall include trip generation rates (Average Daily and Peak Hour) for proposed uses shall be calculated using the ITE *Trip Generation Manual*, latest edition. This information, prepared by a qualified professional engineer registered in the State of Tennessee shall be provided as a separate exhibit from the development application cover letter.

- ❑ The Town Engineer has requested the following additional analysis in a TIA based upon the methodology meeting pursuant to Chapter IV of the Subdivision Regulations. Such an analysis shall be prepared by a qualified professional engineer registered in the State of Tennessee using the standard format specified by the Institute of Transportation Engineers (ITE) publication *Traffic Access and Impact Studies for Site Development*.

  - ❑ Analysis of each access that the development has to an existing roadway. Access points to be analyzed include public and private roads, joint permanent easements, and private drives. Access points to be studied:
    - ❑ _____
    - ❑ _____
    - ❑ _____
    - ❑ _____

  - ❑ Analysis of the first control point beyond those access points. A control point is an intersection controlled by a traffic signal or stop sign on the existing roadway onto which the development has access. For cases where a traffic control device does not exist, engineering staff will determine the extent of the analysis. Control points to be studied:
    - ❑ _____
    - ❑ _____
    - ❑ _____
    - ❑ _____

  - ❑ Analysis of the nearest collector intersection or street of higher classification or as determined by the engineering staff. Intersections to be studied:
    - ❑ _____
    - ❑ _____
    - ❑ _____
    - ❑ _____

  - ❑ Analysis of nearby roadway capacity.
    - ❑ _____
    - ❑ _____
    - ❑ _____
    - ❑ _____

  - ❑ Analysis of freeway interchange. If one is near the property to be developed and is not signalized, engineering staff will determine if the ramps need to be included in the analysis. Interchanges to be studied:
    - ❑ _____
    - ❑ _____
    - ❑ _____
    - ❑ _____

  - ❑ Other analysis required by the Town Engineer.
    - ❑ _____
    - ❑ _____
    - ❑ _____
    - ❑ _____