

The called meeting of the **Historic District Commission** was held on Thursday, October 6, 2022, at 4:00 p.m. in the Board Chambers of Town Hall, 500 Poplar View Parkway.

The following Staff members were present: Town Planner, Mr. Jaime Groce; Planner, Ms. Donquetta Singleton; Planner, Mr. Josh Hankins; and Administrative Specialist Sr., Lynette Denzer

Pledge of Allegiance

Commissioner Walker led the Pledge of Allegiance.

Roll Call:

Chairman Lee asked Ms. Denzer to call the roll to confirm a quorum.

Cox	Todd	Brooks	Kelsey	Rozanski	Walker	Lee
Present	Present	Present	Present	Absent*	Present	Present

Quorum present

*Arrived after roll call

Approval of Minutes

Chairman Lee asked if there were any corrections to the minutes from the June 23, 2022, meeting.

Hearing none, Chairman Lee called for a motion to approve the minutes.

Motion by Commissioner Kelsey, and seconded, to approve the minutes from the June 23, 2022, meeting.

Roll call:

Kelsey	Brooks	Walker	Todd	Rozanski	Cox	Lee
Yes	Yes	Yes	Yes	Absent	Abstain	Yes

Motion Approved.

Approval of the Agenda

Chairman Lee asked if there were any changes to the agenda.

Mr. Groce stated there were no changes.

Motion by Commissioner Cox, and seconded, to approve the Agenda as published.

Roll call:

Rozanski	Brooks	Todd	Cox	Kelsey	Walker	Lee
Absent	Yes	Yes	Yes	Yes	Yes	Yes

Motion approved

Commissioner Rozanski arrived at 4:02

Formal Agenda:

6.a Case #223125 – 237 North Main Street – Request for a Certificate of Appropriateness for a fence.

Ms. Donquetta Singleton gave the Staff presentation, which is included as an exhibit. Historic District Guidelines were presented and examples of recently approved wide-board fences with vertical boards were shown. She noted that horizontal boards on wide-board fences are not within the Historic District.

Chairman Lee asked if there were any questions for Staff.

Hearing no questions for Staff, Chairman Lee asked the applicant to come forward.

Mr. Alex Moffatt, 237 North Main Street, came forward.

Chairman Lee asked if there were any questions for the applicant.

Questions about the height and horizontal design of the fence and landscaping choices were asked.

Hearing no further questions for the applicant, a discussion ensued about landscaping needed to soften fences like these from views from public streets. The applicant should work with staff to determine appropriate landscaping along the fence facing North Main Street.

Hearing no further comments Chairman Lee asked for a motion.

Motion by Commissioner Cox, and seconded, to Approve the Certificate of Appropriateness for a fence (Exhibits 2 & 3) to 237 North Main Street, subject to the conditions in Exhibit 1 as amended.

CONDITIONS OF APPROVAL:

1. Provide landscaping along the portion of the fence facing North Main Street. – working with staff on landscaping.
2. Any changes/deviations from the approved plans will require staff and/or HDC approval.

Hearing no additional discussion Chairman Lee asked for a roll call.

Roll call:

Rozanski	Brooks	Todd	Cox	Kelsey	Walker	Lee
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Motion approved.

<p>EXHIBITS</p> <p>The staff report and the following:</p> <ol style="list-style-type: none"> 1. Conditions of Approval (9/16/22) 2. Applicant’s Cover Letter (9/1/22) 3. Fence Permit, Fence Layout & Example Photos (9/1/22) 4. Excerpt from Historic District Guidelines (9/16/22) 5. Excerpt 2004 Historic Resource Survey 6. Examples of Wooden Wide-Board Fences (10/19/22) 7. Recently Approved Wide-Board Fences (9/16/22)

Other Business

Chairman Lee asked that staff share pictures and information of homes within the Historic District that have been demolished with the Morton Museum for a project being worked on. Mr. Groce said staff can do that and keep the Museum more informed of HDC cases.

Commissioner Cox asked about the status of a Demolition by Neglect ordinance and the previously discussed Historic District boundaries. Mr. Groce says that he has an example of such an ordinance from Columbia and will share it with members for feedback. Such projects are “on hold” for now due to staffing issues.

With no further business, Chairman Lee adjourned the meeting at 4:30 p.m.

Secretary, Laura Todd