

**TOWN OF COLLIERVILLE**  
Parks, Recreation, & Cultural Arts Advisory Board  
February 21, 2023 – 5:30pm  
Agenda

CALL TO ORDER . . . . . Chairman Derenburger

APPROVE AGENDA . . . . . Chairman Derenburger

REVIEW / APPROVE – January 10, 2023 Minutes . . . . . Chairman Derenburger

PUBLIC COMMENTS

ITEMS:

1. Five (5) year CIP Program – 2023-2028 . . . . . Greg Clark
2. Parkland Dedication Review . . . . . Greg Clark
3. Town Square Park Improvements . . . . . Greg Clark
4. Community Foundation of Memphis . . . . . Chairman Derenburger

DIRECTORS REPORT . . . . . Greg Clark

OTHER BUSINESS . . . . . Chairman Derenburger

ADJOURN: Next Meeting – March 14, 2023 (???)



COLLIERVILLE  
**PARKS**

## **Parks Advisory Board Meeting – February 21, 2023**

**Members Present:** Chris Armour, Corinne Derenburger, Michael Ebbs, Micah Miller, Katie Mims, Jeremy Smith, Kathy Thiele, Jimmy Turner

**Members Absent:** Maureen Fraser

**Staff Present:** Greg Clark, Tress Shields

**Guest(s) Present:** NONE

Corinne Derenburger called the meeting to order at 5:30 p.m.

### **Approval of Agenda**

Micah Miller made a motion to approve the agenda. Kathy Thiele seconded the motion. The board approved the agenda.

### **Approval of Minutes**

Kathy Thiele made a motion to approve the minutes of the January 10, 2023 meeting. Chris Armour seconded the motion. The board approved the minutes.

### **Public Comments**

NONE

### **Items**

1. Five (5) Year CIP Program 2023 – 2028: Greg Clark reported that the CIP that he is presenting tonight is what he will submit to the Board of Mayor and Aldermen (BMA) to go through the budget process. He pointed out that it could change quite a bit before it is approved June 30<sup>th</sup>. He gave a brief overview of the items he plans to present. He began with H.W. Cox Synthetic Turf. Greg informed that we have money in this year's CIP for fields 1, 4, and 5. He put money in next year's CIP for fields 2 and 3. The bid will likely open in April. He will try to get the BMA to approve all five fields so that we can get the project done.

Wolf River Greenway Expansion: Greg Clark stated that Germantown is coming to the east with their Greenbelt Trail. He showed our conceptual plan for getting from WC Johnson Park to Germantown. The trail that we are trying to do is the West segment which is to connect from Houston Levee Road to Germantown. This is a four-year project which is 80% funded by the State of Tennessee and 20% Town of Collierville.

Wolf River Pedestrian Bridge: Greg Clark announced that we received a \$3M gift from the governor to do a pedestrian bridge over Wolf River. We have design proposals, and we will select a design team in early March. It will go from Johnson Park (Board Walk) to the north side of the river and connect to the Shelby County trails.

W.C. Johnson Board Walk Replacements: Greg Clark mentioned that the original Board Walk is about 21 years old, so we are replacing some of the boards.

Some of the other projects include: Lake Dredging at WC Johnson Park, Greenbelt Trail Overlays, and Harrell Theatre upgrades. Greg Clark added that the Collierville Arts Council (CAC) applied for a \$100,000 Blue Oval Grant. CAC will add that money to Town funds (\$250,000) to upgrade the lighting equipment. Kathy Thiele expounded that the new equipment will draw more wattage.

Greg Clark continued to discuss additional projects such as Playground Resurfacing (from sand base to rubber surface), Wolf River Blvd Phase II, Nonconnah Creek Greenbelt Connections, a new Johnson Park Restroom Building, Hinton Park Disc Golf Expansion (to 18 holes), Comprehensive Park Master Plan Update, Sand Volleyball Courts, and a Cricket Field.

Jimmy Turner made a motion to recommend the presented CIP Plan to the BMA. Katie Mims seconded the motion.

2. Parkland Dedication Review: Greg Clark explained how the Parkland Dedication works. He stated that we have two major ordinances that drive the parks system development...Parkland Dedication Ordinance and Greenbelt Dedication Ordinance. The Parkland Dedication Ordinance is for all residential developments. It is a formula based on the number of dwelling units built, and it determines how much parkland developers have to provide the Town. The Greenbelt Dedication Ordinance applies to all developments (residential, commercial, industrial, etc.) that build along the areas that are on the Greenbelt Master Plan. The developer has to build that section of the Greenbelt as part of their development.

Greg Clark informed that the National Recreation & Parks Association (NRPA) recommends 10.5 acres of parkland per 1000 people. Collierville has a population of 53,000. The breakdown of the acreage is 8 acres of Community Parks (W.C. Johnson, H.W. Cox, and Hinton), 2 acres of Neighborhood Parks (Steeple Chase, Nikki McCray, and Suggs), .5 acres for Special Usage Parks

(Town Square, Tom Brooks, and Halle). This board looks at the Collierville Parks Standards every year, and we will take a look at them later this year to determine our needs based on our community.

Greg Clark talked more about the Parkland Dedication Ordinance. The ordinance determines who is required to dedicate. Based on the formula, a development is required to provide a certain amount of parkland. This board can decide that we would rather have money instead of the land. The formula is  $.0315 \times \text{number of lots}$ . That determines the number of acres of parkland required. The formula for payment in lieu of land is \$40,000/acre. The money goes into a parkland dedication account, and it stays there until we are ready to use it for projects. Greg affirmed that Parkland Dedication is the biggest thing that this board does.

3. Town Square Park Improvements: Greg Clark postponed this discussion until the next meeting.
4. Community Foundation of Greater Memphis: Corinne Derenburger mentioned that over the last five years or so, the board has tried to figure out ways to raise funds where people can donate to the Parks Department and receive a tax write off. She looked into forming a 501(c)3 organization. She acknowledged that it is now more expensive than ever. Since she was familiar with the Community Foundation of Memphis, Corinne went to them to see if we could establish a park fund that they oversee and where patrons can designate contributions to the parks department. Bartlett, Shelby Farms Park, Overton Park, and the Memphis Parks System currently partner with them. There is an online giving link that patrons would click in order to donate to a particular fund. Corinne supplied an application in everyone's packet for review.

Corinne Derenburger informed that we need three advisors for the fund. There is no fee to partner with the Community Foundation, but it takes \$5000 to open a fund. She expressed that she wanted to bring the idea to the board members to determine if we should pursue this opportunity. Jimmy Turner announced that the Rotary Club recently started a fund with Community Foundation, and it was really simple to get it set up. Micah Miller made a motion to move forward with the Community Foundation partnership. Michael Ebbs seconded the motion, and the board approved. Greg Clark stated that he would take it to the BMA to get their feedback.

## Director's Report

Greg Clark reported that the department is very busy. We had the Father/Daughter and Mother/Son Dances a few weeks ago. Both sold out. All soccer fields opened yesterday. Baseball/Softball fields will open this weekend. We had increases in our baseball/softball registrations this year. We offered girls tee ball for the first time, and we had 60 girls register. The next special event is the Fishing Rodeo in April. The fireworks for the Independence Day Celebration (IDC) were approved at the last BMA meeting.

Greg Clark announced that St. George's Independent School used the Harrell Theatre for their performance of *Beauty and The Beast*. Kathy Thiele noted that New Day is doing *Freaky Friday* in the spring. Collierville Arts Council (CAC) has *Titanic* this summer. Greg gave the board members an assignment...go by the Town Square and come up with improvements they would like to make on the Square.

Micah Miller made a motion to adjourn. Katie Mims seconded the motion. The meeting was adjourned at 6:38 p.m.