

A regular called meeting of the Beer Board was held Tuesday, November 21, 2023, at 4:30 p.m. in the James H. Lewellen Board Chambers at Town Hall, 500 Poplar View Parkway.

Chairman Craig Fraser was present and presiding.

The following members were present: Thomas Lannan, Scott Tucker, C.M. Sturgis, Ed King, and Tammy Townsend. Susan Graham was absent.

Also present was Assistant Town Administrator Adam Hamric.

CALL TO ORDER

Chairman Craig Fraser called the meeting to order.

PLEDGE OF ALLEGIANCE

Mr. Fraser led the Pledge of Allegiance.

APPROVAL OF MINUTES

There were no corrections or additions to the minutes.

Motion by Mr. Lannan, seconded by Mr. Tucker, to approve the minutes of the October 17, 2023, regular meeting as presented.

ROLL CALL: Lannan – yes, Tucker – yes, Sturgis – yes, Fraser – yes, King – yes,
Townsend – yes, Motion approved.

CITIZEN COMMENTS

There were no citizen comments.

CLASS I – ON-PREMISES PERMIT

RCC Collierville dba Rotolo’s Craft & Crust located at 1337 West Poplar Avenue, Suite 101.

Mr. Hamric presented item 6-A on the agenda. Mr. Hamric stated a new restaurant, RCC Collierville dba Rotolo’s Craft & Crust located at 1337 West Poplar Avenue, Suite 101. is opening in the new retail suite on West Poplar Avenue. The applicant is requesting a Class I “On-Premises” permit, which allows for on-premises consumption. The applicant has received a copy of the Town’s Beer Ordinances. The owners are Blaire and Samuel Bobo. The Collierville Police Department conducted a background check as required and found nothing in Mr. or Mrs. Bobo’s histories to disqualify them from holding a Beer Permit. Mr. Hamric stated that while approval of the permit had been listed on the board report as being contingent on approved inspections from the Building & Codes Division and Fire Department – since packets had been

delivered, both requirements had been satisfied. Mr. Hamric stated there was a proposed motion on the board report and explained how it should be amended.

Motion by Mrs. Townsend, seconded by Mr. King, to approve a Class I “On-Premises” Beer Permit for RCC Collierville dba Rotolo’s Craft & Crust located at 1337 West Poplar Avenue, Suite 101.

ROLL CALL: Lannan – yes, Tucker – yes, Sturgis – yes, Fraser – yes, King – yes, Townsend – yes. Motion approved.

Other Business

Mr. Hamric recognized Kristie Diamond’s appointment to the office of Town Clerk at the November 13, 2023 Board of Mayor and Aldermen meeting. He stated that she assumed official duties on November 20, 2023. The Beer Board commended former Town Clerk Lynn Carmack for 38 years of dedicated service to the Town of Collierville, thanked Kristie Diamond for the years she worked alongside the Beer Board, and expressed excitement for her well-deserved promotion.


Mr. Hamric explained to the Board about a new permit to be presented to the Board of Mayor and Alderman for Third and Final Reading on the November 21, 2023, agenda, which would amend the beer ordinances. He stated that a Class VI permit would allow for the sale of beer on town-owned property, and the BMA would approve those applications. Mr. Hamric explained that the first applicant for this permit is the Collierville Arts Council for *Elf the Musical* at the Harrell Performing Arts Theatre from December 2 – 10, 2023.

Mr. Hamric said that the deadline for 2024 Boards and Commissions is November 22, 2023 and encouraged any member who had not previously filled out an application to serve in 2024 to do so immediately.

Mr. Hamric stated that Christmas in Collierville officially kicks off this evening at the Christmas Tree Lighting on the Town Square.

ADJOURNMENT

There being no further business, the meeting was declared adjourned at 4:43 p.m.



Craig Fraser, Chairman
ED KING



Adam Hamric, Assistant Town Administrator