

The Town of Collierville **Construction Board of Adjustment & Appeals** met in regular session on Thursday, February 15, 2024 at 2:00 p.m., in the Board Chambers of Town Hall, at 500 Poplar View Parkway.

Staff members present were: Building Official Tim Pendleton, Asst. Building Official Chris Byrd, Fire Investigator Todd Johnson, and Administrative Assistant Eva Davidson.

Vice Chairperson Mazzola called the meeting to order at 2:05 p.m.

ROLL CALL- Banks-present, Dickens-present, Tilson-present, Hensley-present, Mazzola-present, Pulliam-present, and Taylor-present. Quorum present

Building Official Tim Pendleton called for Nominees for the 2024 Construction Board of Adjustment and Appeals Chair and Vice Chair.

BOARD ACTION: Motion to Nominate Vince Mazzola for Chairperson
Motion by: Banks Seconded by: Hensley

	<u>Banks</u>	<u>Dickens</u>	<u>Tilson</u>	<u>Hensley</u>	<u>Mazzola</u>	<u>Pulliam</u>	<u>Taylor</u>
Yes	X	X	X	X		X	X
No							
Abstain					X		

MOTION APPROVED: Commissioner Mazzola appointed Chairperson.

BOARD ACTION: Motion to Nominate Ricky Banks for Vice Chairperson
Motion by: Taylor Seconded by: Dickens

	<u>Banks</u>	<u>Dickens</u>	<u>Tilson</u>	<u>Hensley</u>	<u>Mazzola</u>	<u>Pulliam</u>	<u>Taylor</u>
Yes	X	X	X	X	X	X	X
No							
Abstain							

MOTION APPROVED: Ricky Banks appointed Chairperson

Approval of the Agenda:

BOARD ACTION: Chairperson Mazzola called for a motion to approve the February 15, 2024 agenda as presented
Motion by: Pulliam Seconded by: Banks

	<u>Banks</u>	<u>Dickens</u>	<u>Tilson</u>	<u>Hensley</u>	<u>Mazzola</u>	<u>Pulliam</u>	<u>Taylor</u>
Yes	X	X	X	X	X	X	X
No							
Abstain							

MOTION APPROVED: Agenda approved

Approval of the Minutes:

BOARD ACTION: Chairperson Mazzola called for a motion to approve the January 19, 2023 minutes as presented
Motion by: Pulliam Seconded by: Banks

	<u>Banks</u>	<u>Dickens</u>	<u>Tilson</u>	<u>Hensley</u>	<u>Mazzola</u>	<u>Pulliam</u>	<u>Taylor</u>
Yes	X	X	X	X	X	X	X
No							
Abstain							

MOTION APPROVED: Minutes accepted

BUSINESS ITEMS:

Item 1: Review and approve By-laws change.

Building Official Tim Pendleton presented a proposed change to By-laws to correct spelling errors and wording. Discussion ensued.

BOARD ACTION: Chairperson Mazzola called for a motion to approve changes to By-laws as presented
 Motion by: Pulliam Seconded by: Dickens

	<u>Banks</u>	<u>Dickens</u>	<u>Tilson</u>	<u>Hensley</u>	<u>Mazzola</u>	<u>Pulliam</u>	<u>Taylor</u>
Yes	X	X	X	X	X	X	X
No							
Abstain							

MOTION APPROVED: Changes approved

Item 2: Review of proposed Amendment to Ordinance 2020-06 §150.100 International Energy Conservation Code and make a recommendation to the Board of Mayor and Alderman for approval.

Building Official Tim Pendleton presented the proposed amendment to the ordinance. Discussion ensued.

BOARD ACTION: Board Member Pulliam called for a motion to support the proposed Amendment and make a recommendation to the Board of Mayor and Aldermen for approval.
 Motion by: Pulliam Seconded by: Dickens

	<u>Banks</u>	<u>Dickens</u>	<u>Tilson</u>	<u>Hensley</u>	<u>Mazzola</u>	<u>Pulliam</u>	<u>Taylor</u>
Yes	X	X	X		X	X	X
No							
Abstain				X			

MOTION APPROVED: Approved as submitted to go before the BMA

Other Business / Discussion:

Chairperson Mazzola welcomed new board member Will Tilson.

ADJOURNMENT:

There being no further business, Chair Mazzola called to adjourn the meeting at 2:32 pm.