



TOWN OF COLLIERVILLE POSITION VACANCY

OPEN TO: General Public

TITLE: Planner

LOCATION: Development - Planning

OPENING DATE: October 31, 2024

CLOSING DATE: Until Filled

JOB NUMBER: JN24-82DP

CLASS CODE: 0510

SALARY RANGE: \$50,086 - \$65,112 annually (DOQ) with *excellent benefits package*

FLSA STATUS: Exempt

PRIMARY FUNCTION: The purpose of this classification is to perform responsible, complex professional work in a variety of current and long-range planning studies

QUALIFICATIONS: Bachelor's degree with major course work in Urban Planning, Landscape Architecture, or closely related field; supplemented by two (2) years previous experience in a municipal planning office or related private sector experience; or a Master's Degree in Urban Planning or closely related field; supplemented by one (1) year of experience in a municipal planning office or related private sector experience; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

LICENSES: Requires a valid Motor Vehicle Operators License.

SPECIAL REQUISITES: AICP Certification and experience with smart growth principles preferred but not required

NOTES: Tasks require the ability to exert light physical effort in sedentary to light work, but which may involve some lifting, carrying, pushing and/or pulling of objects and materials of light weight (5-10 pounds). Tasks may involve extended periods of time at a keyboard or workstation.

Selection process may include: examinations, interviews, assessment centers, practical skills, etc. Drug testing may be required.

WE REGRET WE ARE UNABLE TO ANSWER ALL INQUIRIES. WE WILL ONLY NOTIFY CANDIDATES SELECTED FOR TESTING OR INTERVIEWS.

APPLY: Download an application at www.colliervilletn.gov or visit the Human Resources Office at 500 Poplar View Parkway, Collierville, TN

NOTES: Please submit a new application each time you apply for a Town job. Pursuant to Tennessee open records law, applications and resumes are subject to disclosure.

THE TOWN OF COLLIERVILLE IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE IN HIRING. MINORITIES, WOMEN AND DISABLED ARE ENCOURAGED TO APPLY. IF YOU HAVE A DISABILITY AND REQUIRE SPECIAL ACCOMMODATIONS DURING THE SELECTION PROCESS, PLEASE NOTIFY THE HUMAN RESOURCES OFFICE AT (901) 457-2290. THE TOWN OF COLLIERVILLE IS A DRUG FREE WORK PLACE.